

# Memorandum of Understanding

1	Telford Rural Polytechnic (hereinafter called the "Provider") and <input type="text"/> Board of Trustees (hereinafter called the "Board") agree to negotiate the supply of STAR courses and/or Vocational Taster courses as listed in the Telford STAR booklet.
2	The Provider acknowledges that it is accredited by the New Zealand Qualifications Authority (NZQA) for all courses offered/provided. Evidence of accreditation will be provided on request from the Board.
3	The Provider and Board agree that this Memorandum is a contract that will be in place until the end of this current academic year.
4	The Provider and Board agree that Telford's academic policies will apply to this programme.
5	The credits for the units achieved by students will be advised to the school, and should be registered against the Telford NZQA code. Telford, as provider of the assessment material, will take responsibility for moderation.

## In order to provide a quality service the Provider will

- provide quality resources
- advise of student progress at key stages throughout the year
- for E-Learning, keep records of attendances

## The school will

- provide contact details of a person who supervises both STAR and E-Learning students
- forward results to NZQA
- inform us of dates when E-Learning students will not be available
- provide appropriate facilities for STAR and E-Learning, and will train E-Learning students in the use of equipment

## Signature Provider

On behalf of Telford Rural Polytechnic (the Provider)

Position		Date
Signature		
On behalf of		
[Board]		
Position		Date
Signature		